



Linton Parish Council

8th May 2021

**The Annual Meeting of Linton Parish Council will be held on
Monday 17th May 2021 at 7.30pm
in the Anderton Memorial Institute**

AGENDA

- 1. To elect the Chairman of the Council**
- 2. To receive a signed Declaration of Acceptance of Office from the Chairman**
- 3. To receive signed Declarations of Acceptance of Office from all newly elected Councillors**
- 4. To receive apologies for absence.**
 - a. To receive apologies for absence given in advance of the meeting
 - b. To consider the approval of reasons given for absence
- 5. To receive any declarations of interest under the Council's Code of Conduct.**
- 6. To approve the minutes of the meeting held on 15th March 2021 as a true and correct record.**
- 7. To receive information on the following on-going issues and decide further action where necessary.**
 - a. Registration of the Village Green
 - b. Registration of the Lanes
 - c. Linton Camp – update re conditions of construction
 - d. Linton Falls – Increase of visitors
 - e. Community Wellness
 - f. Plantation Regeneration
 - g. One Way System from Great Bank past Threshfield School – updates
 - h. To consider summer maintenance
 - i. Fence / railings on Well Lane
 - ii. Dog waste bin post
 - iii. Clapper bridge
 - iv. Verges
 - v. Mess around the letter box
 - vi. Telephone box
- 8. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

- a. **Ref C/50/83C Brows View, Little Village Road, Linton**
Full planning permission for change of use of existing detached garage to holiday let.
- b. **Ref C/50/83D/LB Brows View, Little Village Road, Linton**
Listed building consent for change of use of existing detached garage to holiday let.

9. To receive the following planning decisions:

- a. None received

10. Financial Matters:

- a. To report payments made between meetings (Annex 1: Finance Report)
- b. To approve accounts for payment (Annex 1: Finance Report)
- c. To report receipts since last meeting (Annex 1: Finance Report)
- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
- e. To receive a statement of the Council's end of year accounts for 2020/2021
- f. To receive and consider the Internal Audit report for 2020/2021
- g. To review system of Internal Control Measures and approve the Statement of Internal Control Measures for 2020/2021

11. Annual Audit

- a. To certify Linton Parish Council as exempt from external audit for fiscal year 2020/21
- b. To note the Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return 2020/21
- c. To approve Section 1 - Annual Governance Statement 2020/21 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2020/21.
- d. To approve Section 2 - Accounting Statements 2020/21 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2020/2021
- e. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

12. To consider and adopt the following Council policies and procedures:

- a. Financial Regulations
- b. Financial Risk Assessment
- c. Asset Register

13. Matters requested by Councillors

- a. Remembrance Service – Cllr Oakes
- b. Glasses on the Village Green – Cllr Midgley

14. Matters requested by the Clerk

- a. Register of interest forms

15. To discuss correspondence received & decide further action if required

- a. Parish Liaison - Planning Development Session - Wednesday, 24 March 2021 received from CDC - circulated via email 17/03/2021
- b. Swinden Quarry Natural Environment Fund Annual Report 2020 received from YDNP – circulated via email 18/03/2021
- c. Code of Recommended Practice on Local Authority Publicity - Publicity during the pre election period (formerly known as 'Purdah') received from YLCA – circulated via email 18/03/2021
- d. New Code of Conduct produced by The Local Government Association received from YLCA – circulated via email 28/03/2021

- e. Parish Liaison - Planning Development Session (circulation of presentation slides) received from CDC – circulated via email 28/03/2021
- f. North Yorkshire Now received from NYCC – circulated via email 28/03/2021
- g. YLCA Remote Conference - 21 and 22 April 2021 received from YLCA – circulated via email 01/04/2021
- h. Umbrellas Orange and White at the Fountaine Inn received from Parishioner – circulated via email 13/04/2021
- i. 2021 Priority Habitat Survey within the Yorkshire Dales National Park received from YDNP – circulated via email 22/04/2021
- j. Statement of Licensing Policy Consultation received from CDC – circulated via email 28/04/2021
- k. Updated Code of Conduct received from CDC – circulated via email 02/05/2021
- l. FDCMS Rural Broadband Consultation received from YLCA – circulated via email 05/05/2021

16. To receive updates on any matter (for information only)

17. To consider the date of the next meeting of the Council.

Public Participation:

This provides opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes.