



Linton Parish Council

NOTICE IS HEREBY GIVEN that the Annual Meeting of Linton Parish Council will be held on Tuesday 16th May 2023 commencing at 7.30pm in the Anderton Memorial Institute, Lauradale Lane, Linton BD23 5HQ

Date of posting: 11 May 2023

AGENDA

- 1. To elect the Chairman of the Council**
- 2. To receive a signed Declaration of Acceptance of Office from the Chairman**
- 3. To receive apologies for absence.**
 - a. To receive apologies for absence given in advance of the meeting
 - b. To consider the approval of reasons given for absence
- 4. To receive any declarations of interest under the Council's Code of Conduct.**
- 5. To approve the minutes of the ordinary Parish Council meeting held on 28th February 2023 and the extraordinary Parish Council meetings held on 28th March 2023, 6th April 2023 and 3th May 2023 as a true and correct record.**
- 6. To receive information on the following on-going issues and decide further action where necessary.**
 - a. Linton Falls Influx of Visitors - update
 - b. Registration of the Lanes
 - c. Community Asset Registration
 - d. Maintenance Updates a. Clapper Bridge, b. Well Lane, c. tree work, d. other
- 7. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
None
- 8. To receive and minute the following planning applications considered by the Parish Council between meetings:**
 - a. Ref C/50/115C Linton Beck Barn, Linton BD23 5HH** Householder planning permission for erection of single-storey ground floor gable roof extension to replace existing lean-to structure
 - b. Ref C/50/55G Linton Laithe, Linton, Skipton, BD23 5HH** Full planning permission for change of use of Linton Laithe Bed & Breakfast to 1 No. holiday let or local occupancy dwelling
- 9. To receive the following planning decisions:**
 - a. None received

10. Financial Matters:

- a. To report payments made between meetings (Annex 1: Finance Report)
- b. To approve accounts for payment (Annex 1: Finance Report) and confirmation of arrangements for insurance cover
- c. To report receipts since last meeting (Annex 1: Finance Report)
- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
- e. To receive a statement of the Council's end of year accounts for 2022/2023
- f. To review system of Internal Control Measures and approve the Statement of Internal Control Measures for 2022/2023

11. Annual Audit

- a. To certify Linton Parish Council as exempt from external audit for fiscal year 2022/23
- b. To note the Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23
- c. To approve Section 1 - Annual Governance Statement 2022/23 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23.
- d. To approve Section 2 - Accounting Statements 2022/23 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2022/2023
- e. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

12. To consider and adopt the following Council policies and procedures:

- a. Financial Regulations
- b. Financial Risk Assessment
- c. Asset Register
- d. Insurance Cover
- e. Standing Orders - update to reflect the Government threshold increase from £25,000 to £30,000 for Contracts Finder

13. Matters requested by Councillors

- a. Village Green Posts – Cllr Midgley
- b. Linton Moor Lane maintenance – Cllr Boothman

14. Matters requested by the Clerk

- a. Summer Maintenance
 - i. Trim of verges
 - ii. Other

15. To discuss correspondence received & decide further action if required

- a. North Yorkshire UK Shared Prosperity Fund webpage received from NYC circ via email 15/03/23
- b. Renewal of contracts for supported local bus services and replacement of commercial services that would otherwise be withdrawn received from NYC circ via email 15/03/23
- c. New Season email received regarding the Wharfedale Response Group received from NY Police circ via email 23/03/23
- d. Views sought on potential housing development sites received from YDNPA circ via email 24/03/23
- e. All Partner LGR update received from NYC circ 28/03/23
- f. LT Climate Parish and Town Communications Pack – Update received from NYC circ via email 28/03/23

- g. Bins email received from visitor re lack of bins and state of toilets in YDNPA carpark circ via email 01/04/23
- h. Funding letter from Upper Wharfedale Rural Watch circ via email 01/04/23
- i. Email re Linton Beck Barn received from the planning applicants architects circ via email 07/04/23
- j. North Yorkshire Council Standards Arrangements received from NYC circ via email 07/04/23
- k. Gardner Trust representative request received from Gardnet Trust circ via email 14/04/23
- l. Invitation to Parish Forum meeting (southern parishes) on Thursday 18 May 2023 received from YDNPA circ via email 17/04/23
- m. Update - Parish Member to sit on Yorkshire Dales National Park Authority received from YDNPA circ via email 20/04/23
- n. Threshfield and Linton WI request to plant a tree to commemorate the Kings Coronation received 22/04/23 circ via email
- o. Trees in Linton Conservation Area (Re The Old Rectory) received from YDNPA circ via email 27/04/23
- p. Upper Wharfedale Visitor Response Group next meeting date 23/05/23 received from UPVRG circ via email 04/05/23

16. To receive updates on any matter (for information only)

17. To consider the date of the next meeting of the Council.

Public Participation:

This provides opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes.