



Linton Parish Council

6th May 2024

**NOTICE IS HEREBY GIVEN that the Annual Meeting of Linton Parish Council will be held on Tuesday 14<sup>th</sup> May 2024 commencing at 7.30pm in the in the Anderton Memorial Institute, Linton**

Date of posting: 6th May 2024

*L Coverdale* (Parish Clerk)

## **AGENDA**

- 1. To elect the Chairman of the Council**
- 2. To receive a signed Declaration of Acceptance of Office from the Chairman**
- 3. To receive apologies for absence.**
  - a. To receive apologies for absence given in advance of the meeting
  - b. To consider the approval of reasons given for absence
- 4. To receive any declarations of interest under the Council's Code of Conduct.**
- 5. To approve the minutes of the ordinary Parish Council meeting held on 12th March 2024 as a true and correct record.**
- 6. To receive information on the following on-going issues and decide further action where necessary.**
  - a. Anderton Memorial Institute - to receive information on possible assistance required
  - b. Registration of the Lanes
  - c. Maintenance Updates i. Clapper Bridge, ii. Well Lane, iii. Tree work - the plantation replanting, ash trees, further tree planting, iv. Road bridge, v. Highways cutting of verges, vi. Double Yellow Lines vii. other
  - d. Resident Car Parking at Linton Falls
  - e. Speeding in the village update
  - f. Gov.uk domain update
- 7. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
  - a. Ref C/50/41H** Householder planning permission for a proposed detached garden store at Linton House, Lauradale Lane, Linton, BD23 5HQ
  - b. Ref C/50/58E** Section 73 application to vary Condition 2 (plans) of C/50/58D (Full planning permission for change of use of barn to office accommodation/secure storage; erection of four storage buildings to house further administration, welfare and

workshop facilities and covered internal storage of shipping containers; and associated works to vehicular access, turning and parking areas) in respect of amendments to the approved plans to allow for 2 No. Air Source Heat Pumps and a utilities building

**8. To receive and minute the following planning applications considered by the Parish Council between meetings:**

There were none.

**9. To receive the following planning decisions:**

- a. **C/50/120B** Full planning permission for conversion of existing barns to form 1no. four-bedroomed and 1no. two-bedroomed dwellings for local occupancy or short stay holiday lets and erection of detached garage (amended scheme) at Barn North of Grange Cottage, Linton, Skipton, BD23 5HH - C/50/120B - Application withdrawn

**10. Financial Matters:**

- a. To report payments made between meetings (Annex 1: Finance Report)
- b. To approve accounts for payment (Annex 1: Finance Report) and confirm arrangements for insurance cover
- c. To report receipts since last meeting (Annex 1: Finance Report)
- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
- e. To receive a statement of the Council's end of year accounts for 2023/2024
- f. To review system of Internal Control Measures and approve the Statement of Internal Control Measures for 2023/2024

**11. Annual Audit**

- a. To certify Linton Parish Council as exempt from external audit for fiscal year 2023/24
- b. To note the Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2022/23
- c. To approve Section 1 - Annual Governance Statement 2023/24 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24.
- d. To approve Section 2 - Accounting Statements 2022/23 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2023/2024
- e. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

**12. To consider and adopt the following Council policies and procedures:**

- a. Financial Regulations
- b. Financial Risk Assessment
- c. Asset Register

**13. Matters requested by Councillors**

- a. Posts around the Village Green – Cllr Midgley

**14. Matters requested by the Clerk**

- a. Summer Maintenance

**15. To discuss correspondence received & decide further action if required**

- a. Mink located in the beck on the green – email received from Parishioner circ 28/03/24
- b. Linton Beck and the quarry waste water- email received from Parishioner circ 28/03/24
- c. National Park Management Plan Annual Forum received from YDNPA circ via email 11/04/24

- d. Planning reference C/50/46M Full planning permission for demolition of existing buildings and redevelopment of the site for tourist accommodation (amendment to previously consented application C/50/46L) at Formerly Linton School and Campsite, Linton, Skipton, North Yorkshire, BD23 5HQ be considered at the 23 April 2024 Planning Committee received from YDNPA circ 16/04/24
- e. YLCA Branch Meetings to appoint two councillors to vote as voting representatives at meetings received from YLAC circ via email 23/04/24
- f. Yorkshire Dales National Park - Spring Parish Forums 2024 received from YDNPA circ via email 25/04/24
- g. Department for Energy Security and Net Zero - consultation into barriers to community energy projects received from YLCA circ via email 02/05/24
- h. Northern Powergrid Foundation received from YLCA circ via email 02/05/24

**16. To receive updates on any matter (for information only)**

**17. To consider the date of the next meeting of the Council.**

**Public Participation:**

This provides opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes.