



Linton Parish Council

**Minutes of the Parish Council Meeting held on
Tuesday 28th February 2023 at 7.15 pm in the Fountaine Chapel**

Present: Cllr Midgley (Chairman), Cllr Boothman, Cllr Oakes, and Cllr McGuinn

Also in attendance: L Coverdale, Parish Clerk. One member of the public

1. **To receive apologies for absence.**
 - a. **To receive apologies for absence given in advance of the meeting**
Apologies had been received from Cllr Hill due to holiday.
 - b. **To consider the approval of reasons given for absence**
The reason for absence was approved.
2. **To receive any declarations of interest under the Council's Code of Conduct.**
Cllr Midgley declared an interest in agenda items 6a and 6b
3. **To approve the minutes of the meeting held on 5th December 2022 as a true and correct record.**
Proposed by Cllr Boothman, seconded by Cllr McGuinn and it was RESOLVED that the minutes of the meeting held on 5th December 2022 be approved and signed as a correct record of the meeting. (*unanimous*)
4. **To receive information on the following on-going issues and decide further action where necessary.**
 - a. **Linton Falls Influx of Visitors – update**
 - i. **No access to the Falls sign** – Cllr McGuinn confirmed that this had been installed and positive feedback had been received from residents.
 - ii. **Tourist sign at the quarry end of Lauradale Lane** – The Clerk advised that Highways were continuing to try to obtain an installation date from the contractor and would advise as soon as this was available.
 - b. **Registration of the Lanes**
The clerk advised that the solicitor was working on this. It was agreed that Cllr Boothman should meet the solicitor to progress the required maps of the lanes.
 - c. **Community Asset Registration**
The clerk updated the meeting that the application was near ready for circulation and comment per the solicitor. It was agreed to progress this as soon as received.
 - d. **Maintenance Updates**
 - i. **Clapper Bridge** – Cllr Boothman confirmed that the agreed work had been completed. A thank you was given to the YDNPA for their assistance and to Websters as the contractor completing the work. The clerk was requested to ask if the YDNPA had any plans for the Clapper Bridge in the coming financial year.
 - ii. **Well Lane** – Cllr Midgley advised that the work completed by the National Park Ranger was a big improvement and was received with thanks. It was agreed that Cllr Midgley would ask if there was any further work planned.

- iii. **Tree work** – The council confirmed that the work had been completed and thanked the contractors.
- iv. **Lighting** – Cllr Boothman advised that he had spoken to the electrician and due to the location of the lamp on the building at the junction of Lauradale Lane and Little Village Lane a custom made option to reduce light pollution from this light would be required and would be costly. The council all agreed that the light is needed in the village and should remain as it is
- v. **Trees in the plantation** – Cllr Midgley informed the meeting that he had met with a representation from the YDNPA to review the grant monies spent and that they were happy with the work undertaken. There may be a few trees to replace later in the year.
- vi. **Parking in the village** – Following the letter discussed at the last meeting Cllr Midgley updated the meeting that he had spoken to residents regarding parking cones and was waiting for feedback. The council agreed to consider providing funding for a set of more suitable cones.
- e. **Additional dog waste bin at Linton Falls** – the clerk reported that Craven District Council required photographic evidence that an additional bin was required. This had been cascaded and none had been received during the agreed period of a month and therefore couldn't be progressed. The clerk advised that CDC had agreed to additional patrols in the area and also provided additional signage which had been put up. Cllr McGuinn would contact the parishioners who raised the issue to update them and to request that they gather evidence if the issue was continuing.

5. **To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
None received

Cllr Midgley left the meeting at this point.

6. **To receive and minute the following planning applications considered by the Parish Council between meetings:**

- a. **C/50/20C Linton House, Linton, SKIPTON, BD23 5HQ**

Full planning permission for conversion of existing detached coach house building into a garage/workshop and three bed holiday cottage, including demolition and rebuilding of the existing carriage and piggery lean-to, internal alterations, replacement windows and doors, general repair/refurbishment, installation of ground source heat loop, erection of timber shed for plant housing and creation of new access track from the South of the site

Responded with the council have no objections and support this application.

This application has since been withdrawn

- b. **C/50/20D/LB Linton House, Linton, SKIPTON, BD23 5HQ**

Listed building consent for conversion of existing detached coach house building into a garage/workshop and three bed holiday cottage, including demolition and rebuilding of the existing carriage and piggery lean-to, internal alterations, replacement windows and doors, general repair/refurbishment, installation of ground source heat loop, erection of timber shed for plant housing and creation of new access track from the South of the site

Responded with the council have no objections and support this application.

This application has since been withdrawn

Cllr Midgley returned to the meeting at this point

7. To receive the following planning decisions:

- a. **C/50/63B Kirk Yett, Church Road, Linton, Skipton, BD23 6B.** Householder planning permission for conversion of detached garage into annexe to existing dwelling.
Approved – conditional

The decision was received by the council. It was mentioned by Cllr Boothman that stones were being moved in to the road and impacting on the availability of parking in the area. As the resident had raised concerns regarding parking issues the council agreed to contact the YDNPA about this.

8. Financial Matters:

- a. **To report payments made between meetings** (Annex 1: Finance Report)

The January staffing costs were approved.

- b. **To approve accounts for payment** (Annex 1: Finance Report)

It was agreed to make the payments below including the February staffing costs

Cheque No	Payee	Details	TOTAL COST
100297	Vision ICT	Website, email hosting & support	£182.86
100300	YDNPA	Defrib running cost - Linton Falls	£15.00
100362	DJ Wade	Linton Beck Tributary Work	£1,500

- c. **To report receipts since last meeting** (Annex 1: Finance Report)

The following receipt was reported

Payee	Details	TOTAL AMOUNT
HMRC	Vat Return	£552.96

- d. **To receive the finance report from the Responsible Finance Officer** (Annex 1: Finance Report)

The Responsible Finance Officer reported an account balance of £6,919.18 at 23/02/2022 excluding the payment to DJ Wade as the invoice had been received on the meeting date.

- e. **Verification of bank reconciliations** - Cllr. Oakes

There were no issues.

9. To consider and adopt the following Council policies and procedures:

- a. **Councillor Code of Conduct**

Proposed by Cllr Oakes, Seconded by Cllr Boothman and it was RESOLVED that the Councillor Code of Conduct be adopted. (*unanimous*)

10. Matters requested by Councillors

None received

11. Matters requested by the Clerk

- a. To review the delegation to the Clerk the responsibility for responding to planning applications, received in between meetings, following consultation with Councillors as agreed in 2013.

The council agreed that this should continue.

12. To discuss correspondence received & decide further action if required

- a. Grassington Town Hall received from Grassington PC circ via email 08/12/22 - noted
b. Skipton & Ripon Area Constituency Committee received from NYC circ via email 08/12/22 - noted
c. Planning Enforcement Plan received from YDNPA circ via email 15/12/22 - noted
d. An update on North Yorkshire Council December 2022 received from NYC circ via email 18/12/22 - noted

- e. Draft Parish Charter Consultation received from NYC circ via email 18/01/22 - noted
- f. North Yorkshire County Council Public Notice in relation to the adoption of the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976 received from CDC circ via email 01/02/23 - noted
- g. 3 North Yorkshire Council - launching 1st April received from NYC circ via email 08/02/23 - noted
- h. Invitation to Freedom of Craven Parade - Thursday 2nd March received from CDC circ via email 08/02/23 - noted
- i. North Yorkshire County Council Climate Change Strategy Draft for Public Consultation- Monday 13 February at 6:30 pm received from YLCA circ via email 08/02/23 - noted
- j. Parish Council Liaison Drop Ins received from NYC circ via email 08/02/23 - noted
- k. Craven Branch Meeting - Tuesday, 21 February received from YLCA circ via email 08/02/23 - noted
- l. Linton Beck Waste received from Parishioner via email 08/02/23 - noted
- m. Nominations invited for Member to sit on Yorkshire Dales National Park Authority received from YDNPA circ via email 16/02/23 - noted
- n. 3 Lets Talk Climate - Communications pack/toolkit for Parish and Town Councils received from NYC circ via email 16/02/23 – noted
- o. Yorkshire and Humberside Climate Commission meeting 23 March 2023 at 6.30pm received from YLCA circ via email 23/02/23 – noted

13. To receive updates on any matter (for information only)

- a. **Property risk assessments** – the clerk advised that these would be completed
- b. **Stepping Stones in the field by the stream to Monkholme** – Cllr Midgley mentioned that these had been moved. The clerk had contacted the YDNPA and was awaiting a reply about this.
- c. **Grass cutting contract** – the clerk advised that this was now signed.
- d. **Village Party** – Cllr Midgley mentioned that preparations were in progress

14. To consider the date of the next meeting of the Council.

It was RESOLVED that the next meeting would be Wednesday 17th May 2023 at 7.30 pm in the Anderson Memorial Institute. The meeting closed at 7.55 pm