



## Linton Parish Council

### **Minutes of the Parish Council Meeting held on**

**Tuesday 12th September 2023 at 7.30pm in the Fountaine Chapel**

**Present:** Cllr Boothman (Meeting Chair), Cllr Oakes, and Cllr McGuinn

**Also in attendance:** L Coverdale, Parish Clerk. Two members of the public

#### **1. Meeting Chair**

It was proposed by Cllr Oakes and seconded by Cllr McGuinn and **RESOLVED** that Cllr Boothman chair the meeting in the absence of the Chairman.

#### **To receive apologies for absence.**

##### **a. To receive apologies for absence given in advance of the meeting**

Apologies had been received in advance of the meeting from Cllr Midgley (Chairman) and Cllr Hill

##### **b. To consider the approval of reasons given for absence**

The reasons for absence were considered and approved – Cllr Midgley (Chairman) work commitments and Cllr Hill holiday.

#### **2. To receive any declarations of interest under the Council's Code of Conduct.**

There were none.

#### **3. To approve the minutes of the meeting held on 18th July 2023 as a true and correct record.**

Proposed by Cllr Oakes, seconded by Cllr McGuinn and it was **RESOLVED** that the minutes of the meeting held on 18th July 2023 be approved and signed as a correct record of the meeting. (*unanimous*)

#### **4. To receive information on the following on-going issues and decide further action where necessary.**

##### **a. Linton Falls Influx of Visitors – update**

The Clerk advised that no further date had been issued for a meeting of the Upper Wharfedale Response Group.

##### **b. Registration of the Lanes**

The latest update provided by the Clerk was that the solicitor was ready to submit the application to the Land Registry.

##### **c. Community Asset Registration**

This has now been received from the solicitor and had been circulated to all Councillors for comment.

##### **d. Maintenance Updates**

i. Clapper Bridge – this is on-going

ii. Well Lane – materials have been ordered and this is on-going

iii. Tree work - the plantation replanting, ash trees, further tree planting, these are all on-going

iv. Other Moor Lane – on-going

**e. Catchall Barn planning application**

The Council thanked Cllr Hill for speaking at the Planning Committee meeting in August. Although the views of the majority of the parish were not in favour of the application it had been passed.

**f. Resident Car Parking at Linton Falls**

Cllr McGuinn provided a history of the car park stating that it had originally been for the benefit of the residents of Linton Falls and although there was a residents parking pass available from the YDNPA at £55 for the year it was a matter of principle. A member of the public requested to speak. This was allowed by the Chair. Information was provided regarding the process for a land transfer. The Council thanked the Parishioner. It was agreed that Cllr McGuinn would initially consult with residents further and may approach the YDNPA with other Linton Falls residents. The Council supported this approach.

**5. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

**a. C/50/115D Householder planning permission for erection of small outbuilding to house Ground Source Heat Pump (GSHP) (retrospective) at Linton Beck Barn, Linton, Skipton BD23 5HH**

The application was discussed and the Council agreed that they had no comment to make on this application.

**6. To receive and minute the following planning applications considered by the Parish Council between meetings:**

**a. C/50/20E Full planning permission for conversion of Coach House to workshop/garage and 1 no.three-bedroom holiday cottage and local occupancy dwelling (as amended) at Linton House, Linton, SKIPTON, BD23 5HQ**

Responded that there were no objections to the amended description of this application.

**b. C/50/20F/LB Listed building consent for conversion of Coach House to workshop/garage and 1 no.three-bedroom holiday cottage and local occupancy dwelling (as amended) at Linton House, Linton, SKIPTON, BD23 5HQ**

Responded that there were no objections to the amended description of this application.

**7. To receive the following planning decisions:**

None received

**8. Financial Matters:**

**a. To report payments made between meetings** (Annex 1: Finance Report)

The staffing costs for August and the payments below were approved

Payee	Details	TOTAL COST
R.M.J.Robey Groundcare Ltd	4 x grassing cutting	£768.00
Information Commissioner	GDPR / Data Protection Fee	£40.00
Hartlington Fencing	20 x village green posts	£1,968.00
Louise Coverdale	Clerks Expenses - stationery	£11.00
Louise Coverdale	Clerks Expenses - postage stamps	£14.74
Louise Coverdale	Clerks Expenses - printer toner x 2	£21.24
Louise Coverdale	Clerks Expenses - 12 x traffic cones	£185.76

- b. **To approve accounts for payment** (Annex 1: Finance Report)  
The September staffing costs were approved.

- c. **To report receipts since last meeting** (Annex 1: Finance Report)  
The following receipts were reported

Payee	Details	TOTAL AMOUNT
Linton Community Fund	Grant - 20 x village green posts	£1,640.00
Linton Community Fund	Grant - 12 x traffic cones	£154.82

- d. **To receive finance report from Responsible Finance Officer** (Annex 1: Finance Rep)

The Responsible Finance Officer reported an account balance of £3,282.87 at 05/09/2023.

- e. **Verification of bank reconciliations** - Cllr. Oakes  
There were no issues.

9. **To consider and adopt the following Council policies and procedures:**  
None received

10. **Matters requested by Councillors**  
None received

11. **Matters requested by the Clerk**

- a. **Property Risk Assessments**

There were to be completed by the Clerk and Cllr Boothman

12. **To discuss correspondence received & decide further action if required**

- a. Speed limits a new approach to managing – received from NYC circ via email 18/08/23 - NOTED
- b. Fly tipping report email received from Parishioner circ via email 02/09/23 – it was agreed to monitor any further incidents
- c. Information update request – received from bank via hardcopy – documents were signed as required
- d. YDNPA Planning Seminar 19<sup>th</sup> October circ via email – NOTED
- e. YDNPA Autumn Parish Forum 25<sup>th</sup> October circ via email - NOTED

13. **To receive updates on any matter (for information only)**

- a. **Community Renewable Energy** – Cllr Oakes advised that she was looking into this
- b. **Visibility exiting the Anderton Memorial Institute carpark** – this had been raised verbally to a Councillor by a Parishioner. A mirror, lowering the wall and other options were mentioned. It was agreed that this should be added to the next agenda.
- c. **Village Institute AGM** – Cllr Oakes mentioned that the committee may consider asking the Parish Council to assist with the running of the institute. It was agreed to add this to the next meeting agenda.

14. **To consider the date of the next meeting of the Council.**

It was RESOLVED that the next meeting would be Tuesday 24th October 2023 at 7.30 pm in the Fountaine Chapel. The meeting closed at 8.02 pm

There was no further public participation.