Linton Parish Council

Minutes of the Parish Council Meeting held on Monday 20th January 2020 at 7.00pm in the Fountaine Chapel

Present: Cllr Metcalfe (Chairman), Cllr Boothman, Cllr Oakes, Cllr Stewart, Cllr Midgley

1. **To receive apologies for absence.**
   None received.

2. **To receive any declarations of interest under the Council's Code of Conduct.**
   There were none.

3. **To approve the minutes of the meeting held on 2nd December 2019 and Monday 16 December 2019 as a true and correct record**.
   It was RESOLVED that the minutes of the meeting held on 2nd December 2019 and 16 December 2019 be approved and signed as a correct record of the meeting.

4. **To receive information on the following on-going issues and decide further action where necessary**.
   a. Linton Camp
      No further update was available.
   b. Village Grass Cutting
      This item is carried forward.
   c. Spring Maintenance
      Cllr. Metcalfe requested that all Councillors look around the village and Linton Falls and advise any Spring maintenance requests for consideration at the next meeting.
   d. Speed concerns and double yellow lines
      The information received from Highways was discussed. Further clarification is to be requested regarding the move of the 30 mph restriction on Manor House Lane.

5. **To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
   a. None received

6. **To receive the following planning decisions**:
   a. Ref 50/68D St Michael and All Angels Church, Linton - Full planning permission for installation of a trench arch drain in the churchyard to serve a new toilet in the church – Approved conditionally - NOTED
   b. Ref 50/72K/LB White Abbey, Linton - Listed building consent for reconfiguration of the existing kitchen and the reworking of the first floor to add additional bathroom accommodation – Approved conditionally - NOTED
   c. Ref C/23/67K Swinden Quarry – Full planning permission for proposed deepening of the quarry – Approved conditionally – NOTED

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7. Financial Matters:

a. To report payments made between meetings (Annex 1: Finance Report)
Payment of staffing costs was reported.

b. To approve accounts for payment (Annex 1: Finance Report)
It was RESOLVED to pay the staffing costs for January

c. To report receipts since last meeting (Annex 1: Finance Report)
There were no receipts to report.

d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
The Responsible Finance Officer reported an account balance of £3,434.07 at 10/01/2020.

e. Verification of bank reconciliations - Cllr. Stewart
Cllr. Stewart advised that there were no issues.

8. To consider and adopt the following Council policies and procedures:

a. Publication Scheme
It was RESOLVED to adopt the Publication Scheme.

b. Grievance Policy
It was RESOLVED to adopt the Grievance Policy.

c. Disciplinary Policy
It was RESOLVED to adopt the Disciplinary Policy.

d. Co-option Policy
It was RESOLVED to adopt the Co-option Policy.

9. Matters requested by Councillors

a. None

10. Matters requested by the Clerk

a. None

11. To discuss correspondence received & decide further action if required

a. Dark Skies Reserve status - next steps received from YDNP – circulated via email 27/11/19 – carried forward

b. Request to support the Local Electricity Bill received from Power for People – circulated via email 06/12/19 - NOTED

c. Linton-in-Craven War Memorial: Notification of Designation Decision received from Historic England – circulated via email 06/12/19 - NOTED

d. Website enquiry re Scope Textile Banks - circulated via email 06/12/19 – the Clerk was requested to respond thanking Scope for their interest and advising that the area was suitably serviced.

e. Arrangements for Dealing with Complaints – received in hard copy from CDC 10/12/19 - NOTED

f. Home Office Consultation: Strengthening police powers to tackle unauthorised encampments received from YLCA – circulated via email 11/12/19 - NOTED

g. North Yorkshire Now received from NYCC – circulated via email 16/12/19 - NOTED

h. Yorkshire Dales National Park Management Plan Annual Forum - presentations from meeting received from YDNP - circulated via email 16/12/19 - NOTED

i. Yorkshire Dales National Park Authority- New Local Plan received from YDNP – circulated via email 16/12/19 - NOTED

12. To receive updates on any matter (for information only)

a. Pensions Regulator – the Clerk advised that an email had been received regarding re-enrolment

b. Farm Grants Updates 2020 – information had been received from the Yorkshire Dales

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National Park – the Clerk advised that this had been circulated.

c. Village Party May 2020
   Cllr. Metcalfe requested that Councillors bring ideas to the next meeting.

13. To consider the date of the next meeting of the Council.
It was RESOLVED that the next meeting would be Monday 2nd March at 7.30pm at the Fountaine Chapel.

Public Participation:
No members of the public were present.

The meeting closed at 7.35 pm.

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