



## Linton Parish Council

### **Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> March 2020 at 7.30pm in the Fontaine Chapel**

**Present:** Cllr Metcalfe (Chairman), Cllr Boothman, Cllr Oakes, Cllr Stewart, Cllr Midgley

**Also in attendance:** L Coverdale Parish Clerk

- 1. To receive apologies for absence.**  
None received.
- 2. To receive any declarations of interest under the Council's Code of Conduct.**  
There were none.
- 3. To approve the minutes of the meeting held on 20<sup>th</sup> January 2020 as a true and correct record.**  
It was RESOLVED that the minutes of the meeting held on 20<sup>th</sup> January 2020 be approved and signed as a correct record of the meeting.
- 4. To receive information on the following on-going issues and decide further action where necessary.**
  - a. Linton Camp update – the Clerk advised that no further contact had been made by the agents of the applicant. It was also advised that the agents of the applicant had attended the Grassington Parish Council Meeting on the 26/02/2020. The Council agreed to contact other Parish Councils impacted by the planning application and invite them to a meeting later in the month.
  - b. Village Grass Cutting – this item is carried forward
  - c. Spring Maintenance – this was discussed and costings are to be obtained for washing the benches and telephone box by Cllr. Oakes. Cllr. Metcalfe agreed to look at the light in the bus shelter and Cllr. Midgley to look at the removal of the tree obstructing Well Lane.
  - d. Speed concerns and double yellow lines – to discuss information received from Highways – the Council reviewed the correspondence received from Highways and agreed that it was suitable for distribution to the Parishioners impacted.
  - e. Dark Skies Reserve Status – next steps received from YDNP – this item is carried forward
  - f. VE Day – the Council discussed the brass band, vintage vehicles and tractors, and children's sports which are planned for the day.
- 5. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
  - a. Catchall Barn, Lauradale Lane, Linton Ref C/50/58B  
Full planning permission for change of use of barn to office accommodation; erection of two portal frame structures to provide 1) storage, workshop and welfare facilities and ii)

diving pool for training and media facility; and associated works to vehicular access, turning and parking areas.

The application was discussed by the Council and it was RESOLVED to respond to the planning authority with an objection due to the change of use, scale of the development, detrimental impact on natural beauty and traffic issues.

**6. To receive the following planning decisions:**

- a. Ref C/50/120 Glebe Farm Barn Full planning permission for conversion of existing barns to form local occupancy dwellings and/or holiday lets – this has been approved conditionally S106 – NOTED
- b. Ref C/50/121 Troutbeck Farm, Linton Full planning permission for conversion of barn to form 4 bedroomed local occupancy dwelling – this has been approved / section 106 - The decision was received by the Council - NOTED

**7. Financial Matters:**

- a. To report payments made between meetings (Annex 1: Finance Report)  
There were no payments to report.

- b. To approve accounts for payment (Annex 1: Finance Report)

It was RESOLVED to pay the following payments and staffing costs for February.

Cheque No	Payee	Details	TOTAL COST
100263	Vision ICT	Accessibility Statement	£54.00
100264	Louise Coverdale	Working from home expenses	£104.00
100264	Louise Coverdale	Stamps, paper	£10.76
100264	Louise Coverdale	Toner cartridges for printer	£21.49
100266	Vision ICT	Website Hosting and Support	£150.00

- c. To report receipts since last meeting (Annex 1: Finance Report)

The following receipt was reported.

Payee	Details	TOTAL AMOUNT
HMRC	VAT Claim	£252.56

- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)  
The Responsible Finance Officer reported an account balance of £3,253.28 at 20/02/2020.

- e. Verification of bank reconciliations - Cllr. Stewart  
Cllr. Stewart advised that there were no issues.

**8. To consider and adopt the following Council policies and procedures:**

- a. There are none

**9. Matters requested by Councillors**

- a. None

**10. Matters requested by the Clerk**

- a. Property Risk Assessments – these were distributed to the Clerk and Cllr. Metcalfe for completion.
- b. Website Accessibility Statement update – the Clerk advised the Council that this had been completed and was now available on the website.

**11. To discuss correspondence received & decide further action if required**

- a. North Yorkshire Now, received from NYCC – circulated via email 19/01/2020 - NOTED
- b. How much are you willing to pay for your Fire and Police service? Received from North Yorkshire Police – circulated via email - NOTED

- c. Precept consultation - Investing in our local police and fire and rescue service received from Julia Mulligan North Yorkshire Police Fire and Crime Commissioner – circulated via email 27/01/2020 - NOTED
- d. Keeping Safe from Fraud Event Mon 9th March 2020 received from North Yorkshire Police – circulated via email 27/01/2020 – NOTED
- e. January update from Julia Mulligan - North Yorkshire Police, Fire and Crime Commissioner – circulated via email 27/01/2020 - NOTED
- f. Get ready for the Great British Spring Clean received from Keep Britain Tidy – circulated via email 28/01/2020 - NOTED
- g. Yorkshire Day 2020 received from YLCA – circulated via email 28/01/2020 - NOTED
- h. Yorkshire Dales National Park Authority Local Plan - Consultation No.1 - 2 weeks to go received from YDNP circulated via email 04/02/2020 - NOTED
- i. Standards Committee Parish Representative received from CDC – circulated via email 04/02/2020 - NOTED
- j. Happy to Chat bench received from CDC – circulated via email 05/02/2020 - NOTED
- k. Spring 2020 Parish Forum received from YLCA – circulated via email 05/02/2020 - NOTED
- l. Renewal of Subsidised Local Bus Services in the Area of Craven & Ryedale and miscellaneous contracts in Harrogate, Hambleton and Selby received from NYCC - circulated via email 20/02/2020 - NOTED
- m. North Yorkshire Now received from NYCC – circulated via email 20/02/2020 - NOTED
- n. Parish Liaison Meeting, Wednesday 25 March at 6.30pm received from CDC – circulated via email 20/02/2020 - NOTED
- o. North Yorkshire County Council - consultation on a new policy on developer contributions for education (parishes) received from NYCC – circulated via email 20/02/2020 – NOTED

**12. To receive updates on any matter (for information only)**

- a. Water Cycle Challenge received from Wateraid – a bike ride through the village to take place on 4<sup>th</sup> July 2020 – circulated via email 25/02/2020 - NOTED
- b. NYCC Better Deal for Bus Users Funding for supported bus services 2020/21 received from NYCC – circulated via email 25/02/2020 – NOTED
- c. Elections 2020 – the Clerk distributed the election paperwork to the Councillors.
- d. Barn opposite Brows View Cottage – the Council discussed the work that was being undertaken on the property and the Clerk was asked to contact the planning department regarding the insertion of windows.
- e. YLCA Training Course - the Clerk advised that YLCA were running some free training in Skipton and that she had managed to obtain a place on this.

**13. To consider the date of the next meeting of the Council.**

It was RESOLVED that the next meeting would be Monday 30<sup>th</sup> March at 7.45pm at the Fountaine Chapel.

**Public Participation:**

No members of the public were present.

The meeting closed at 8.20 pm.