



Linton Parish Council

**Minutes of a Remote Meeting of Linton Parish Council held on Monday 13 July 2020
via Zoom Video Conference
Commenced: 7.30 pm - Concluded: 8.35 pm**

Present: Cllr Metcalfe (Meeting Chair), Cllr Midgley, Cllr Boothman,
Cllr Oakes, Cllr Stewart

Also in attendance: L Coverdale Parish Clerk, 1 member of the public tried to connect
between 7.40 pm and 7.50 pm without success

1. **To receive apologies for absence.**
There were none.
2. **To receive any declarations of interest under the Council's Code of Conduct.**
Cllr Midgley declared an interest in item 5b
3. **To approve the minutes of the meeting held on 2nd March 2020 and 23rd March 2020 as a true and correct record.**
It was RESOLVED that the minutes of the meeting held on 2nd March 2020 and 23rd March 2020 be approved and signed as a correct record of the meeting.
4. **To receive information on the following on-going issues and decide further action where necessary.**
 - a. **Linton Camp** – current status
The Clerk advised that no further information had been received regarding the public presentation mentioned by Natural Land. The Council agreed that Cllr. Midgley should compile comments to respond to the email from Natural Land regarding the Parish Council response to the planning application.
 - b. **Spring / Summer Maintenance** - benches
Two quotes had been received for the refurbishment of the benches and it was RESOLVED to accept the quote from K Bailey.
5. **To consider the following Planning Applications:**
 - a. **C50/63A Kirk Yett, Church Road, Linton - Householder planning permission for replacement of existing side extension with single storey side extension**

The Parish Council agreed that the following comment should be submitted to Planning.

- The Parish Council consider that this application has a good design layout sitting well on the side of the existing property. It seems well balanced and respects the existing building. The Council are pleased to see the use of natural building materials for the walls and roof.

Cllr. Midgley left the meeting at this point.

b. C/50/114A Barn adjoining Linton House - Section 73 application to vary Condition 2 of C/50/114 (full planning permission for change of use of barn to a 3 bedroom local occupancy dwelling with formation of new vehicular access and associated curtilage and parking), in respect of amendments to the northern curtilage wall position to enclose additional land

The Parish Council agreed that the following comment should be submitted to Planning.

- The Parish Council have no objection in respect of the northern curtilage wall position extending as shown in the plans and enclosing with dry stone walling.

Street Naming and Numbering Application – This had been received from Craven District Council in respect of the property.

The Council had no objections or comments regarding the naming of the development Beck Edge, Linton. The Clerk was asked to advise Craven District Council.

Cllr. Midgley re-joined the meeting

c. C/50/115A Linton Beck Barn, Linton - Section 73 application to vary Conditions 2, 5, 6, 7 & 16 of C/50/115 (full planning permission for conversion of barn to form 1 no. local occupancy dwelling or holiday let) in respect of: i) erection of lean-to side extension on footprint of former lean-to and provision of external flue pipe; ii) demolition of part of gable wall to provide new opening into the proposed lean-to and revised internal layout; iii) provision of anodised aluminium door frames in dark grey and iv) relocation of southern boundary wall to enable revised parking arrangement

The Parish Council agreed that the following comments should be submitted to Planning.

The Parish Council have the following objections to this planning application.

- The previous lean to was a concrete / asbestos agricultural construction built in the 1940s on the side of an agricultural barn. An extension of the nature in the application will have a negative visual impact on the historic barn that it adjoins. As such the Council do not consider that this sets a precedent for a replacement structure to be built.
- The proposed materials for the lean-to garden room are alien to that of the conservation village within which it sits. Should a development be permitted it should be built from natural stone walls and stone slates to match that of the barn to which it adjoins and the context of the village in which it sits.
- The significant proportion of the proposed lean-to garden room is glazed with folding doors that enable the extension to be opened in fair weather. These features differ substantially from the previous lean-to and would materially alter the

agricultural character of the barn which is been converted. The barn has already had a number of additional window openings approved as part of the previous planning applications and, we feel, is at the limit of that reasonable whilst maintaining its original character.

- Indeed, previous applications highlighted a desire for many more windows / openings to be added to the build and this current application seems to continue to pursue a worrying trend that dismisses the historic value of the barn's architectural importance for the village.
- A separate point is whether the expansion of the car parking and the lowering of the dry stone walls around the site entrance negatively impact the line of sight from the neighbouring properties to the barn?

6. To receive the following planning decisions:

a. None received

7. Financial Matters:

a. To report payments made between meetings (Annex 1: Finance Report)

The following payments were reported

Payments since last meeting date

: Year 2019-20

Cheque No	Payee	Details	TOTAL COST
02.03.20	Vision ICT	Website hosting and support	£150.00
25.03.20	Gumgetters Ltd	Power wash of benches	£145.00

Payments since last meeting date

: Year 2020-21

Cheque No	Payee	Details	TOTAL COST
08.04.2020	SLCC	Subscription	£78.00
08.04.2020	YLCA	Subscription	£59.00
12.04.2020	E.ON UK plc	Electric	£66.41
01.05.2020	Hartlington Fencing	Creosote (village green posts)	£122.40
12.05.2020	Ian Scott	Internal Audit	£75.00
20.05.2020	Spencer Davies	Land Registry Fee	£40.00
04.06.2020	Came & Company	Insurance	£390.01

b. To approve accounts for payment (Annex 1: Finance Report)

There were none.

c. To report receipts since last meeting (Annex 1: Finance Report)

The following receipts were reported

Payee	Details	TOTAL AMOUNT
Northern Powergrid	Wayleave	£4.60
Craven DC	Precept	£2,750.00

d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Report)

The Responsible Finance Officer reported an account balance of £3,909.66 at 04/07/2020.

- e. **To receive a statement of the Council's end of year accounts for 2019/2020**
A statement of the Council's end of year accounts for 2019/20 was received, with an opening balance of £4,151.97 and the year-end balance at 31 March 2020 of £2,715.18
- f. **To review system of Internal Control Measures and approve the Statement of Internal Control Measures for 2019/20**
The Council considered its system of internal control and RESOLVED that it was adequate for the purposes of the Council. It was RESOLVED to approve a Statement of Internal Control Measures for the year ending 31 March 2020 and to follow the same system of internal control for 2020/21 financial year.

8. Annual Audit

- a. **To certify Linton Parish Council as exempt from external audit for fiscal year 2019/20**
RESOLVED that Linton Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000
- b. **To note the Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20**
RESOLVED that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.
- c. **To approve Section 1 - Annual Governance Statement 2019/20 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20.**
RESOLVED that Linton Parish Council approve Section 1 Annual Governance Statement 2019/20 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20.
- d. **To approve Section 2 - Accounting Statements 2019/20 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020**
RESOLVED that Linton Parish Council approve Section 2 - Accounting Statements 2019/20 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020
- e. **To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities**
RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Linton Parish Council will publish the following documents on a public website:
- Certificate of Exemption,
 - Annual Internal Audit Report 2019/20,
 - Section 1 – Annual Governance Statement 2019/20,
 - Section 2 – Accounting Statements 2019/20, page 6
 - Analysis of variances
 - Bank Reconciliation to 31 March 2020
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

9. To consider and adopt the following Council policies and procedures:

a. Asset Register

It was RESOLVED to adopt the Asset Register as proposed.

10. Matters requested by Councillors

None

Matters requested by the Clerk

11. None

12. To discuss correspondence received & decide further action if required

a. Linton Falls – increase of visitors 1 email and 1 telephone call received by the Clerk

The Council discussed the increase of visitors to Linton Falls and the issues that this was causing.

The Council were aware of the situation and had been taking the actions below –

- Contacting the Police on a daily basis when the visitor numbers increase regarding parking and the number of people congregated on the riverside.
- Contacting the National Park Rangers on a daily basis when visitor numbers increase.
- Agreeing signage with the National Park Rangers.
- Have spoken to Craven District Councillor Richard Foster to raise concerns
- Two Councillors attending a meeting with Cllr. Foster on Tuesday 14th July Re Wharfedale Visitor Management. It is hoped that a strategy for assisting with the litter, parking and anti- social behaviour will be formulated.

13. To receive updates on any matter (for information only)

a. Fountaine Inn opening

Cllr. Oakes advised that the Fountaine was opening and that the tables outside would be moved forward. The Council hoped that this would not cause issues for local residents. It had also been advised by the Manager that they would be vigilant regarding glasses on the Village Green.

b. Glebe Cottage

Councillors discussed the renovations at the property.

c. Posts on Well Lane

A concern had been raised by a Parishioner regarding the posts. As building work was going on in the area this would be reviewed when the work is completed.

14. To consider the date of the next meeting of the Council.

It was RESOLVED that the next meeting would be Monday 17th August 2020 at 7.30pm. Depending on the restrictions in place at the date this meeting may be via Zoom Video Conference.

Public Participation:

No members of the public were present.